

FACILITIES COMMITTEE MEETING MINUTES

April 5, 2011
9:30a.m. – 11:00a.m.
Griffin Gate

PRESENT: Fred Allen, Steve Baker, Patrice Braswell-Burris, John Colson, Tim Flood, Beth Kelly, Kerry Kilber, MaryAnn Landry for Janet Castanos, Lisa Ledri-Aguilar, Julie Middlemas, Alba Orr, Walter Sachau, Wendy Stewart, James Spillers, Dave Steinmetz, Reyna Torriente, Jim Wilsterman

GUEST: Wes Hudson – North Park Native Plants, Francis Steindorf

RECORDER: Tasa Campos

Tim greeted and welcomed everyone to the meeting. Tim reviewed the agenda and noted “Landscaped Educational Zones” would be added to the agenda as a first discussion item.

LANDSCAPED EDUCATIONAL ZONES

Tim then introduced guest Wes Hudson of North Park Native Plants and stated Wes would be giving description and information on some of the landscape zones and plants as Tim reviewed the handout with the committee. Wes has been hired to help with the selection of proper plant to work with the design plans and environments. Tim stated architects KTU&A would also be working with a small task force to assist with the designing of the various landscape areas planned across campus. A total of eight zones have been designed:

- Zone 1 – Coastal Sage Scrub – South 500 area.
- Zone 2 – Oak Woodland – Grass area in 500.
- Zone 3 – Mixed Chaparral – East area next to the LTRC.
- Zone 4 – Chamise Chaparral – Flat areas between the LTRC and gym.
- Zone 5 – Rip Arian – Area between gym and building 36.
- Zone 6 – Butterfly and Hummingbird Garden – Area between LTRC and building 30 down to basement area.
- Zone 7 – Maritime Succulent – Near Chiller area west of the LTRC.
- Zone 8 – Desert Succulent – Grass area between building 11 and buildings 26 and 27.

The committee reviewed plant types for the different areas along with possible sign examples and landscape features. The first four designs will share shape, approximate size, and color but each one will be different in design. The plants will eventually naturalize with each other and the areas. All lawn panels will eventually be replaced and each area will have student seating areas incorporated into them. The Campus Art Committee will be reviewing different ways to include art into the designs.

The committee discussed a start time of mid-October. The schematic designs will go to the Campus Art Committee then the project will go out to bid. Beth stated this project is great example collaboration. Tim agreed it is an exciting process. Tim thanked Wes for his time.

Action: The committee agreed to move the project forward to Planning & Budget Council for approval.

CLASSROOM CAPACITIES

The committee reviewed a handout listing Grossmont College Classroom Capacities. Tim thanked Walter for the work in developing the spreadsheet. Tim wanted to bring the information to the committee

for discussion because some of the areas are not in compliance. The state is currently looking at space allocations and square footage calculations. Different classrooms have different capacity limits depending on the use of the room. Every year the college submits a space allocation report to the State Chancellor's Office. Tim shared a room holding over 49 persons needs two exits per fire code and UBC requirements and this includes the instructor. The number of rooms with max occupancy counts over 49 that only had one exit were highlighted in green and reviewed. The issue of over enrolling was discussed along with over sized class bonuses. Square footage and exit requirements should be consistent across campus. Tim stated he was seeking a recommendation from the Facilities Committee to align the classroom max of classrooms with only one door to a 49 max with current code requirements.

Action: There was consensus with the Facilities Committee to move forward the recommendation to the Planning & Budget Council.

ROOM 70-167 CHANGES

Kerry Kilber brought forward a request regarding an empty staff/faculty in the LTRC. The Librarians have requested the office be turned into an additional group study room.

Action: The request was approved.

ADDITIONAL OFFICE REQUEST FOR EOPS

John Colson and Francis Steindorf presented information regarding EOPS needing more office space. Additional programs taken on since EOPS has moved from the Student Center are the following:

- Summer Institute Program
- First Year Experience Program
- YESS Grant
- EFFORT Program for Foster Care Youth
- Life Coaching Program

Francis stated an additional 69 hours have been added for adjunct counselors and/or student workers and additional office space is needed. The current EOPS area does not have enough desk space to accommodate the expansion. EOPS is experiencing scheduling issues and sharing work spaces. Francis and John suggested the use of an extra office in the deanery. Questions were brought forward from the committee on who would be designated to the office and how would students be addressed and assisted. Concerns were expressed regarding additional traffic in the deanery and the issue of confidentiality. A recommendation was made that if the office were to be used that a full time staff member be assigned so the Deanery staff would know who was using the room and it would reduce security and student traffic concerns. Francis will work on defining who would be using the office if it was assigned.

Action: Representatives for the Dean's Office will talk with office and IAC and will report to Tim the feedback.

SAFETY ITEMS

None.

OTHER/NEW ITEMS

None.

The meeting was adjourned at 11:03 a.m.

The next meeting is scheduled for May 3, 2011 at 9:30 a.m. in the Griffin Gate.